# YEARLY STATUS REPORT - 2020-2021

| Part A |
|---|
| **Data of the Institution** |

| | |
|---|---|
| **1.Name of the Institution** | SMT. J.P. SHROFF ARTS COLLEGE, VALSAD |
| • Name of the Head of the institution | Dr. Hansaben A. Parmar |
| • Designation | Principal(in-charge) |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 02632243909 |
| • Mobile No: | 9724571137 |
| • Registered e-mail | jpsacoll@yahoo.com |
| • Alternate e-mail | iqacnaac.jpsac@gmail.com |
| • Address | Dr. Monghabhai Vidya Sankul, Shri Morargi Nagar, College Campus, Tithal Road, |
| • City/Town | Valsad |
| • State/UT | Gujarat |
| • Pin Code | 396001 |
| **2.Institutional status** | |
| • Type of Institution | Co-education |
| • Location | Rural |

| | |
|---|---|
| • Financial Status | Grants-in aid |
| • Name of the Affiliating University | Veer Narmad South Gujarat University, Surat |
| • Name of the IQAC Coordinator | Dr. Sonal R. Saraviya |
| • Phone No. | 02632243909 |
| • Alternate phone No. | 9409922555 |
| • Mobile | 9825774945 |
| • IQAC e-mail address | iqacnaac.jpsac@gmail.com |
| • Alternate e-mail address | slrot.jpsac@gmail.com |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://www.jpsartsvalsad.com/ |
| 4.Whether Academic Calendar prepared during the year? | No |
| • if yes, whether it is uploaded in the Institutional website Web link: | |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| Cycle 1 | B | 2.54 | 2009 | 15/06/2009 | 14/06/2014 |
| Cycle 2 | B | 2.78 | 2015 | 01/05/2015 | 30/04/2020 |

| | |
|---|---|
| 6.Date of Establishment of IQAC | 20/09/2021 |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| NIL | NIL | NIL | NIL | NIL |

| | |
|---|---|
| 8.Whether composition of IQAC as per latest NAAC guidelines | Yes |
| • Upload latest notification of formation of IQAC | View File |

2

| | |
|---|---|
| • Financial Status | Grants-in aid |
| • Name of the Affiliating University | Veer Narmad South Gujarat University, Surat |
| • Name of the IQAC Coordinator | Dr. Sonal R. Saraviya |
| • Phone No. | 02632243909 |
| • Alternate phone No. | 9409922555 |
| • Mobile | 9825774945 |
| • IQAC e-mail address | iqacnaac.jpsac@gmail.com |
| • Alternate e-mail address | slrot.jpsac@gmail.com |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://www.jpsartsvalsad.com/ |
| 4.Whether Academic Calendar prepared during the year? | No |
| • if yes, whether it is uploaded in the Institutional website Web link: | |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
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| | |
|---|---|
| 6.Date of Establishment of IQAC | 20/09/2021 |

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| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| NIL | NIL | NIL | NIL | NIL |

| | |
|---|---|
| 8.Whether composition of IQAC as per latest NAAC guidelines | Yes |
| • Upload latest notification of formation of IQAC | View File |

| | |
|---|---|
| **9.No. of IQAC meetings held during the year** | 0 |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | No |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |
| • If yes, mention the amount | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Arrangements were made for online lectures through Microsoft Teams. No co-curricular and extra curricular activities have been done due to Covid-19.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| NIL | NIL |

| | |
|---|---|
| **13.Whether the AQAR was placed before statutory body?** | No |
| • Name of the statutory body | |

| Name | Date of meeting(s) |
|---|---|
| Nil | Nil |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2020-21 | 15/02/2022 |

| | |
|---|---|
| 9.No. of IQAC meetings held during the year | 0 |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | No |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| • If yes, mention the amount | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

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| Plan of Action | Achievements/Outcomes |
|---|---|
| NIL | NIL |

| | |
|---|---|
| 13.Whether the AQAR was placed before statutory body? | No |
| • Name of the statutory body | |

| Name | Date of meeting(s) |
|---|---|
| Nil | Nil |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2020-21 | 15/02/2022 |

## Extended Profile

### 1.Programme

| 1.1 | 12 |
|---|---|
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

### 2.Student

| 2.1 | 1481 |
|---|---|
| Number of students during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.2 | 1187 |
|---|---|
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 | 407 |
|---|---|
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

### 3.Academic

| 3.1 | 24 |
|---|---|
| Number of full time teachers during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 <br><br> Number of Sanctioned posts during the year | 46 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

### 4.Institution

| 4.1 <br><br> Total number of Classrooms and Seminar halls | 17 |
|---|---|
| 4.2 <br><br> Total expenditure excluding salary during the year (INR in lakhs) | 3141144 |
| 4.3 <br><br> Total number of computers on campus for academic purposes | 52 |

## Part B

### CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated with the Veer Narmad South Gujarat University, Surat. A well planned curriculum for all the programmes is designed by the members of the BoS for a period of three years. All the Heads of the Departments actively participate in curriculum planning. For an effective curriculum delivery we prepare academic planners. But, due to Covid in the present year we have prepared soft copies of the planner. Copies of timetable and syllabus were sent through WhatsApp and Microsoft Teams. Meetings of BoS were held through online mode. Assignments were collected in pdf form and internal tests were given online and in time. Even study materials were sent in pdf form on WhatsApp.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Due to pandemic we could not prepare the academic calendar of the Institution. However, we took regular online classes through Microsoft Teams according to University guideline. Screenshots of the number of present students were taken for attendance. Assignments were collected in soft copies at right time. Online Internal Exams were taken in MCQ format at proper time, keeping in mind the academic timetable of the university. Internal MCQ Tests were taken in Google Form. Results were also declared online and in time.

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | No File Uploaded |
| Link for Additional information | Nil |

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | No File Uploaded |
| Any additional information | No File Uploaded |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**01**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

Nil

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

7

For issues relating to Gender we have Women Empowerment Committee, Women's Harassment Redressal Cell, Women's Health Care Committee etc. But, we couldn't do any activities under these heads due to Covid.

To Develop Human Values and Professional Ethics our N.S.S. Volunteers have done some very significant social activities even during Covid-19.They are as follows:-

1. N.S.S. Volunteers went door to door in the neighbouring areas and helped people install Aryogya Setu App.

2. N.S.S. Unit encouraged students to participate in environment consrvationdrives like-Watering the Plants , Rain Water harvesting , and Feed Birds while being at home during lockdown.

3. The students of N.S.S. distributed masks in the neighbouring villages like Shukhala, Ambheti, Adapted Village Magod Dungari and Dhobi Talav, Valsad.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

00

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | D. Any 1 of the above |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | No File Uploaded |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | No File Uploaded |

| 1.4.2 - Feedback process of the Institution may be classified as follows | C. Feedback collected and analyzed |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of sanctioned seats during the year

2840

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1263

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

### 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We give extra time and space to slow learners and encourage advanced learners for higher studies and various competitive exams. But due to covid we cannot follow the above system.

| File Description | Documents |
|---|---|
| Link for additional Information | Nil |
| Upload any additional information | No File Uploaded |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 1485 | 27 |

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Generally, though we adopt above methodologies to enhance the learning experiences. This year due to pandemic, we took online classes where we teach the syllabusthrough Microsoft Teams, sharepdf files, You Tube links, Google Links and soft copies of the syllabus releated materials.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to covid, we taught through Microsoft Teams. In Microsoft Teams we made PPT presenation, showed videos, shared screen and provided You Tube Video links whenever neccessary.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

0

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | No File Uploaded |

## 2.4 - Teacher Profile and Quality

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

24

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

15

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

683

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

We took regular Online classes through Microsoft Teams. Screenshots of the number of present students were taken for attendance. Assignments were collected in soft copies at right time. Online Internal Exams were taken in MCQ format at proper time, keeping in mind the academic timetable of the University. Internal MCQ Tests were taken in Google Forms. Results were also declared online and in time.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As strictly we adhered, to lockdown and so took online classes and

online Internal exams we declared results in soft copies. Therefore, there is no way of having any problems regarding grievances.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, teachers being in constant touch with the members of BoS are aware of the course outcomes. And during online lectures the teachers have orally informed about the outcomes of the Programmes to the students.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

We couldn't evaluate Programme outcomes and courses outcomes.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

248

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

We took feedback from the students to evaluate overall institutional performance through a questionnaire prepared by the teachers.

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

Nil

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

00

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.2.2 – Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings during the year

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Even though the period was that of complete lockdown our NSS Volunteers carried out a number of social activities. They are:-

1. NSS Volunteers went door to door and made people aware of importance of Arogya Setu App and even helped them to install the App in the neighbouring Areas.

2. Our NSS Students distributed masks in the neighbouring villages like Sukhala, Kaprada and Ambheti, Magod Dungari and the slum areas like Dhobhi Talav.

3. Our NSS Students took active part during Jilla and Taluka Election and rendered their services as volunteers.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

00

| File Description | Documents |
|---|---|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

00

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

| File Description | Documents |
| --- | --- |
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

00

| File Description | Documents |
| --- | --- |
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our College Campus is spread in 2,50,637 sq. mts. Therefore, we have almost all the physical facilities for qualitative teaching and learning. There are 17 classrooms, 05 Labrotaries ( Education Lab, Food and Nutrition Lab, Clothing and Textile Lab, Science Lab and Physchology Lab). There is also a Computer Lab in "MAA SARASVATI P.G. CENTER". We have 31Computers and 21 Labtops (provided to each faculty member from CPE Grant) in all. There is an Audio Visual Room

19

to conduct meetings, seminars, workshops, various competitions, online activities etc. We also have Sanskar Kendra for various academic and co-curricular and extra curricular activities. We have a rich library with a number of books, reference books, CDs, VCDs, encylopedia etc.There is a big canteen, huge playground, Botanical Garden and Sports Room for Indoor Games.There is also hostel facility for sudents coming from remote villages.We have NSS Office for the admistration of the NSS Activities. There is also a Credit Society Room for the activities of the Credit Society. We have a Huge Parking area for two wheelers and four wheelers for students and staff.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For Cultural Activities we have, Sanskar Kendra where our students practice and perform various cultural events. For Outdoor Games likeCricket, Volleyball, Football, Athleticsetc we have cricket pitch, volleyball court and a huge playground . There is an Indoor Sports Room for the games like Badmintion, Table Tennis, Chess, Carrom etc. We also have gym equipments in the sports room.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

18

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

18

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

Nil

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

We have a fully automatic library with 1.3.3.14 Version of ECAS Software of ADDMEN GROUP. The software is managed and maintained by the Librarian and a Computer Technician.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-** | E. None of the above |
|---|---|

**books Databases Remote access toe-resources**

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

.23903

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

Teachers - 23

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | No File Uploaded |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We had 3 BSNL WIFI Connections and 2 Private QUEST with 50 MBPS Connections. We have recently bought a new BSNL Fiber Connections.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

### 4.3.2 - Number of Computers

56

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Student – computer ratio | No File Uploaded |

| 4.3.3 – Bandwidth of internet connection in the Institution | A. ? 50MBPS |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

### 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a strong system for maintaining and utilizing infrastructural facilities. The Time Table committee distributes classrooms according to the strength of each division. Audio Visual Room and Sanskar Kendra are pre booked to organize meetings, lectures and other academic and co curricular activities. The Home Science Labs and Psychology Labs are maintained by the peon and constant teachers. The maintenance of the library is done by the Librarian and his team. All the Sports equippments and play ground are taken care by the Physical Educator andGymkhana Team. The Computer technician takes care of all the computers. Maintenance of A.C., Water Purifiers, Advanced Lab Equippments, Internet and LAN services are managed by external agencies. Suggestion Boxes are kept to take students' suggestions about the infrastructural facilities and teaching learning procedure. But due to pandemic most of the above work is not done.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1030

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

| 11 |
|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above

| File Description | Documents |
|---|---|
| Link to institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | E. None of the above |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

0

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

89

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one)**

00

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Two of Our Students Miss Divya Gamit (S.Y.B.A) and Mr. Nimesh Sevak (S.Y.B.A.) participated in State Level Pre. R.D.Camp, Ahemdabad. After being selected at Zonal Level, Hyderabad, We are proud to state that Mr. Nimesh Sevak actively participated in RDC Parade, Delhi. Both these students were facilitated with trophy and flowers by the institution.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

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| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association named "Bhutpurva Vidyarthi Mandal" under registeration number F1693. Date of Registeration- 21-02-2015. The association is registered at Assistant Charity Commissioner's Office Valsad. Due to Covid, the association cannot make any significant activity.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

We are quite aware of the Vision and Mission of the institution and are sincerely working to fulfill them but due to covid-19 we couln't

29

do any co-curricular and extra curricular activities. However we regularly conducted online classes through microsoft teams and complete the syllabus in time. And there by keep the students study oriented and prepared them for online exams.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.jpsartsvalsad.com/page/visionand mission |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In order to maintain decentralization and participated participatory governance the IQAC has formed teams of teaching and non teaching members . They help regulate, maintanence, sustenance and qualitative and quantitaive enhancement of the institution. The staff, Principal and even the stakeholders keep giving suggestions regarding quality upgradation. The teams formed for various activities are given deadlines to submit their assigned work. Advices and suggestions of the IQAC, Alumni, Student's Council and even management are incorporated. Thus, all the stakeholders are directly or indirectly participate in designing plans and implementing quality policy. The Principal hosts meetings with the heads of the departments from time to time to discuss important issues. Representatives from Students' Union are involved for coordinating important academic and other activities.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.jpsartsvalsad.com/clubgallery/iq ac |
| Upload any additional information | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Teaching Learning: All the teachers are provided Labtops and all the classrooms have LCD Projectors and Wifi for online teaching and learning . Students can access free internet in the Library. The Audio Visual Room is Well equipped with ICT. Educational Tours,

Industrial Visits and Class Seminars make learning easyand interesting.

Examination and Evaluation: Due to covid, All the exams / tests whether internal or external are taken through online mode. Assignments and attendance were also taken digitally and results were declared online and in time.

Curriculum: All the heads being the members of BoS actively participate in curriculum design.

Research and Development: Teachers and students are encouraged to implement National-International Seminars, Conferences, and Workshops.Teachers are provided registeration fees, T.A., D.A. and O.D. There is a Research Committee to boost up Research Activities. All the Faculty Members publish research papers in books and journals from time to time.

Library, ICT and Physcal Infrastructure: We have a well equipped and rich Library. It is fully automatic and is managed by ECAS Software. Free wifi connection and five computers for free access are available.

Human Resource and Management: The institution has 26 Permanent Teaching faculties and 2 Non- Teaching Facilities. The management hires adhoc, clerks, peons and other faculties as per requirement. We have Grievance Redressal Cell, Complain Box, Suggestion Box, Anti-Ragging Cell to aviod any mal practices and to maintain friendly atmosphere.

Admission: Admissions are given by Offline Admission Procedure. College Prospectus along with the Application Form is sold and admissions are given to all the applicant. Fees are taken through Online Mode. Students and Stake Holders can avail all the informations about the institution from the regularly updated website.

Industry Interaction: There is no authentic collaboration with industry as ours is an arts college. Still, we make Industrial Visits to train our students in self employability. A few companies visit the institution for placement.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://www.jpsartsvalsad.com/eventgallery?page=13 |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The trustee of Shree Nootan Kelavni Mandal is functioning effectively according to the rules and regulations of the government. In cases of administrative set-ups and appointments the institution sincerely follows the government ordinaces, the UGC ,Veer Narmad South Gujarat University and Shree Nootan Kelavni Mandal. The Policy Making Procedures are done as per the Government and UGC rules and regulations.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.vnsgu.ac.in/download/university_act_ordinance_statue.html |
| Link to Organogram of the Institution webpage | https://nkmvalsad.org/department/officebearers |
| Upload any additional information | No File Uploaded |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | No File Uploaded |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There is a Credit Society to work for the financial welfare of the members of Teaching and Non- Teaching Staffs. It offers loans at very low interest. We also have the system of PF, Staff Benefit Fund, Group Insurance etc. The institution also gives Sick Leave, Duty Leave, Study Leave for social and personal welfare. Proper record of all this is kept and everyone takes the benefit of these schemes.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

Nil

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

)4

| File Description | Documents |
|---|---|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Under the Institution Performance Appraisal System, We take feedbacks from students about Teaching and Non Teaching staff and Infrastructural Facilities . A Questionnaire is prepared and distributed among the students for overall evaluation of the institution.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external audits regularly according to the norms prescribed for Educational Institution. The internal auditor keeps a check on all financial transactions. Mr. Hiten Desai, the Local Chartered Accountant checks the Dead Stock, Attendance Register, Leave Reports other account books Ledger Scrutinys Cash Book Fee Register etc. The audit reports are sent to the Management and suggestions are taken and followed, A team of auditors from the Government also do financial audit at the end of the year.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

| File Description | Documents |
|---|---|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Ours is a Grant in Aid College, so we don't get any government funds every year. Though we have got RUSA and CPE and partial amount of these grants, is beingalready received. But, in the year 2020-21 we didn't get any installment of the above grants. The insitution takes fees under different heads like Tuition Fees, Student Teacher Welfare Fees, Books and Equipments Fees, Campus Development Fees etc. which is deposited in the account of Student's Union. The amount of the funds of Student Union is used throughout the year for activities of various committees and even in certain academic activities like Seminars, Conferences, Prize Distribution Program etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Nil

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

Due to lockdown, we taught through online mode. So, we couldn't follow the above pattern strictly. However, we took feedbacks about the teaching facilities and methods of teaching. These feedbacks are proofs of the quality of teaching learning process.

Academic Monitoring: Every teacher takes screenshots of the attendance to ensure the regular presence of the students in the online classes. The Principal sees to it that all the teachers takelectures regularly and in time.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

# INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution strongly believes in gender equality. As ours is a
arts college and 80% of students are girls we make earnest efforts
towards Gender Sensitization. We have formed Women Empowerment Cell,
Women Health Care Committee, Harassment Redressal Cell etc to
educateand aware girls students about being self- sufficient and
independent. The above committees, organize various programs like
Personal Hygiene, Medical Check-Up, Lectures on Laws For Women and
Rights of Women, Lectures of established gynaecologist etc. But we
regret that due to covid we were unable to contribute in this area.

| File Description | Documents |
| --- | --- |
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | B. Any 3 of the above |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of
degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste
management Biomedical waste management E-waste management  Waste recycling system
Hazardous chemicals and radioactive waste management

Being an Arts College E-Waste is not produced on daily basis. Thus,
E-Waste quantity is very less. However, we have discarded Computers,
Keyboards, CPUs, etc. But most of our E-Waste is government property
and without the written permission of the government we cannot
discard them or auction to the outsider vendor.

Though there is an arrangement (Trash) for Solid Waste from Canteen
and Denartment of Home Science we have not yet started utilizing it

properly.

As ours is an Arts College there isno way of having any Biomedical Waste, Hazardous Chemical and Radio actives.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | No File Uploaded |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

| 7.1.5.1 - The institutional initiatives for greening the campus are as follows:<br><br>1. Restricted entry of automobiles<br>2. Use of Bicycles/ Battery powered vehicles<br>3. Pedestrian Friendly pathways<br>4. Ban on use of Plastic<br>5. landscaping with trees and plants | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |

Kaprada, Mogod Dungari and Slum Area Dhobhi Talav

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Most of the population of our college come from interior rural villages.80% of our students belong to ST, SC Quota. To promote the Art and Culture of this class we organize various programs and workshops. But due to covid none of the above activities are done.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

The College Proposes following future plans for the year 2021-22:

1. National seminar on Human Values and Ethics.

2. Three Days Workshop on 'Growing and Selling Mushroom' under the 'Atam Nirbhar Yojna'.

3. To go for Green Audit and Energy Audit.

4. To make proper arrangement for Biodegradable Waste

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | E. None of the above |
|---|---|

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We have multi lingual, multi cultural and multi religious crowd. In spite of this diversity all the students are treated equally both by the Teaching and Non- Teaching Staffs. To, maintain cultural inclusiveness we celebrate many social, religious and national festivals. We also celebrate commemorative days like Yoga Day, Teachers' Day, to develop peaceful co-existence. The institution has a book of Code of Conduct for Teachers, Students and Employees and the Principal see to it that the Codes are followed strictly. Our institution is in this sense strongly advocate cultural pluralism and take a step furthertowards Social Harmony

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute organizes various programs from time to time to promote constitutional obligations : values, rights. duties and responsibilities of citizens. We celebrate 26th January i.e. Republic Day , 15th August i.e. Independence Day to promote Constitutional spirit. Flag hoisting, recitation ofNational Anthem inculcate importance of freedom among our students and help them develop constitutional spirit of Liberty, Equality, Justice etc.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is | D. Any 1 of the above |
|---|---|

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a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff      4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrates commemorative days like Independence Day, Republic Day and also celebrate festivals like Navratri ,Dhuleti, Sarad Utsav,We also celebrateYoga Day, Teachers' day, Blind Day, International Mother Tonge, World Water Day, Womens' Day, World Hindi Day, Saheed Day etc

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

In spite of Strict lockdown because of Covid -19 , Our NSS Team incessantly work for the society. The NSS Volunteers went door to door to make people aware of the importance of Arogya Setu App and also helped them install the App. They also distributed masks in nearby areas and neighboring villages like Ambheti, Sukhala and

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